

RELEASE NOTES

N-FOCUS INTERIM RELEASE

DECEMBER 11, 2006

An interim release of the N-FOCUS system is being implemented on December 11, 2006. Interim Releases are implemented between scheduled major releases. The last N-FOCUS Major Release was November 13, 2006. The next N-FOCUS Major Release is scheduled for March 12, 2007. This document provides information explaining new functionality, enhancements and problem resolutions effective with this release. The Release Notes is divided into five main sections:

- ♦ **Mainframe and General Interest:** All N-FOCUS users should read this section.
- ♦ **Developmental Disabilities Programs:** N-FOCUS users who work directly with DD programs and those who work with the related Medicaid cases should read this section. Note: this section will only appear if there are enhancements, tips, or fixes specific to DD programs.
- ♦ **Foster Care Review Board:** N-FOCUS users with responsibility for Foster Care Review Board functions should read this section. Note: This section will only appear when there are tips, enhancements or fixes specific to Foster Care Review Board functions.
- ♦ **Protection and Safety Programs:** N-FOCUS users with responsibility for Child Protective or Adult Protective Services should read this section. It will be noted when the information is specific to only one of these areas.
- ♦ **Expert System:** N-FOCUS users responsible for case entry for AABD/MED, ADC/MED, FSP, FW, IL, MED, and Retro MED should read this section.

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MAINFRAME AND GENERAL INTEREST

ALERTS

FSP PENDING THIRTY DAYS CALCULATION (FIX)

Alert #148 (FSP Pending Thirty Days) previously counted the application received date as day one in determining the number of days pending. Policy staff clarified that the thirty-day count should begin the day after the application received date. As of 12-21-2006, this alert will calculate the number of days pending as starting the day after the application received date.

ASSIGNMENTS

LIST POSITION ASSIGNMENTS WINDOW DAYS PENDING (FIX)

The number of days pending calculation on the List Position Assignments window was off by one day. The count was starting on the application received date, but should have started the day after the application received date. This has been corrected.

CASE MAINTENANCE

MASTER CASE INCORRECTLY SWITCHES TO INQUIRY STATUS (FIX)

A problem was discovered in which the master case incorrectly switched to inquiry status when attempting to add a person to a master case or program case. This problem has been fixed.

COLLECTIONS

CHILD CARE CLAIM ITEM OVERPAYMENT CONSOLIDATION (CHANGE)

Child Care claim item overpayments will now be grouped into Accounts Receivable based on the federal fiscal year. Recoupment rules for Child Care Accounts Receivables have also changed to recoup for the most recent federal fiscal year first.

This change applies to the Child Care program only, however, you will notice that the Detail Accounts Receivable window now contains a field for the fiscal year even if the program is not Child Care.

N-FOCUS - Detail Accounts Receivable

File Actions Detail Goto Help

Account Receivable

Number 19299615 ☐ Compromised

Responsible Party PENNY CURRENCY Fiscal Year 2006

Create Date 02-07-2007 Program CC

Type External Beginning Balance \$300.00

Error Type Non-Fraud Current Balance \$300.00

Status Active Non-Active OP Amount \$0.00

Status Date 02-07-2007 TOP

Status Reason Newly Established Repayment Method

Transactions

Type	Amount	Status	Status Date	Status Reason
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Apply Collection
Apply Adjustment
Update
Cancel

CLAIM ITEM OVERPAYMENT CONSOLIDATION (FIX)

Prior to this release, when claim item overpayments were consolidated into an Accounts Receivable and there were different error types, N-FOCUS would create a new AR if the error type was different from the one listed previously. Depending on the order the error types were read, this sometimes resulted in more ARs being created than were necessary. This has been fixed and the system will no longer create multiple ARs for the same error type.

CORRESPONDENCE

FSP REQUEST FOR CONTACT (FIX/PROBLEM)

Prior to this release it was not possible to create a FSP Request For Contact form if the case did not have a primary worker assigned. This has been fixed and you will now be able to create the form even if the case is not assigned. If the case is not assigned, the worker listed will be the user who created the form.

NOTE: It was discovered the due date which is automatically printed on the form is requesting the information back in nine days rather than ten days. This will be fixed with a future N-FOCUS release.

HELP

HELP DISPLAY CUTOFF (FIX)

With the November release conversion to the Web, a problem was discovered with the Help windows. If your screen resolution was set to full screen, the bottom line of the Help display was partially cut off. This has been fixed and the display will no longer be cut off.

PASS CASES

PASS CASE CLOSED (PROBLEM)

If the individual in the PASS case is in a CFS case in the same Master Case and the CFS case is closed, this will also close the PASS case. An alert will be sent to the worker that the PASS case was closed. You will need to reopen the PASS case. This will be fixed with the March 2007 release.

REPORTS

CASE ACTIVITY REPORT ENHANCEMENTS (NEW)

The following changes are being made to the Case Activity Report effective 12-21-2006:

- The report has been converted to Crystal Reports and has moved from N-FOCUS to the NReports N-FOCUS InfoView web site.
- The DDCSA waiver program has been added to the report.
- The number of days pending calculated from the day after the application received date.

- The pending days calculation for FSP recertifications will use the prorate date if approved in the second thirty days following a denial for failure to provide.
- All Denied cases will appear on the report (previously only displayed on the report if the case was pending and denied within the reporting month).
- Two columns (Date Authorized, Processing Days) have been added to the Case Activity Detail - Supervisor report in the Denied cases sections.
- MED/Mainframe programs have been removed from the report.

PRINTING REPORTS FROM NREPORTS N-FOCUS INFOVIEW (TIP)

For the best printing performance from the InfoView website, update your Preferences, View my documents as...selection to "Multiple fullscreen browser windows, one window at a time."

See Appendix 3, page 24 of the Instruction Guides for more detailed instructions.

Preferences

General OLAP Intelligence Desktop Intelligence Crystal Report Web Intelligence Document Password About

For each document, show me ...

☒ description

☒ owner

☒ date

☒ instance count

☒ actions and description (if selected) initially not hidden

View my documents ...

☐ in the InfoView portal

☐ in a single fullscreen browser window, one document at a time

☒ in multiple fullscreen browser windows, one window for each document

When I close my browser window...

☒ always ask before logging me off InfoView

☐ always log me off InfoView

☐ never log me off InfoView

My interface locale is ...

Use browser locale

SERVICE AUTHORIZATION

CHILD CARE SCHEDULE (TIP)

There is a problem with the Child Care schedule when hours selected cross over to the next day and 12:00 AM is selected as one of the times. The Child Care schedule was not designed to select a day and then enter From and To times that cross into the next day.

When attempting to enter hours that cross days, you will usually get an error message.

You do not receive this error message if one of the times selected is 12:00 AM. Until the problem is fixed, in this instance, do not enter 12:00 AM. Entering 12:00 AM will result in problems with the claim getting paid. To handle a From or To time of 12:00 AM, use the additional hours field.

Example: If the scheduled hours are 6:00 PM to 12:00 AM, enter 6:00 PM to 11:00 PM and one hour in the Additional Hours field.

MONTHLY MAINTENANCE INDICATOR FOR NON-WARDS (FIX)

A problem was discovered with the monthly maintenance indicator for State Ward accounts. There were cases in which the child became a non-ward, but the worker did not change the monthly maintenance indicator to "NO." N-FOCUS continued to create a monthly maintenance batch request. Financial Responsibility staff would then have to manually delete the monthly maintenance payments for these non-wards. This has been corrected and N-FOCUS will now run a check to see that the child is still a ward and that an account in open status exists before a monthly maintenance batch is created. If you have a case where the child becomes a non-ward, please update the monthly maintenance indicator to "NO."

FOSTER CARE REVIEW BOARD

NOTES

ALLOWABLE CHARACTERS EXPANDED ON NOTES FIELDS (NEW)

The Notes fields on the Detail FCRB Person Tracking window and the Detail FCRB Review window were expanded from 500 to 1,000 characters.

PERSON TRACKING WINDOW

LIFETIME REVIEW NUMBER ADDED (NEW)

A field for the Lifetime Review Number has been added to the Detail FCRB Person Tracking window in the column between the Meeting Date and IV-E Eligible fields.

PROTECTION AND SAFETY

ALERTS

LICENSE/APPROVAL STATUS CHANGE (FIX)

A problem was discovered with alert #213 (License/Approval Status Change). The long description of the alert was not complete. This has been corrected and the entire description will now display.

ALLEGATIONS

PERPETRATOR AND VICTIM RELATIONSHIPS (FIX)

After the November release, a problem was discovered with the Notice to Perpetrator when findings were entered from the Allegation List window. The notice was listing the perpetrator name in the area where the victim name should be. This has been fixed.

CPS SPECIFIC TOPICS

CASE PLAN

CASE PLAN EVALUATION WINDOW WORDING (CHANGE)

At the request of Protection and Safety policy staff, the Case Plan Evaluation/Supports window has been changed to the Case Plan Evaluation/Resources window. On this window, the Informal/Formal Supports box has been changed to Informal/Formal Resources. This change has also been made to the printed case plan.

The screenshot shows a software window titled "N-FOCUS - Case Plan Outcome Evaluation/Resources". The window has a light blue header bar. On the right side of the header bar, the word "ADD" is displayed. The main area of the window is divided into two sections. The top section is labeled "Informal/Formal Resources" on the left and contains a large yellow rectangular text box. To the right of this box is a small icon with a checkmark and the letters "ABC". The bottom section is labeled "Progress Notes" on the left and contains another large yellow rectangular text box. To the right of this box is another small icon with a checkmark and the letters "ABC". At the bottom center of the window is a gray button labeled "OK".

SERVICE REFERRAL

INCREASE SERVICE REFERRAL DISPLAY (FIX)

A problem was discovered with the display of service referrals. Only 60 instances of service referrals displayed and they were listed in ascending order by begin date. If more than 60 service referrals existed, the most recent referrals were not displaying. This problem has been fixed and up to 1,000 referrals will now display in descending order.

EXPERT SYSTEM

MESA

SHARE OF COST EXPENSE NOT UPDATED BY MESA (TIP)

Unlike Medicare Part B premium changes, a new Medicaid Share of Cost amount is not automatically updated as an expense in a FSP budget. If you have a FSP case with a Share of Cost expense included as a medical deduction, you will need to update the expense amount and run the budget again. We are looking into having the system automatically update this expense in the future.

A list will be provided in January 2007.

VERIFICATION TASK

VERIFICATION SOURCE TYPES (CHANGE)

Several verification source types in the Verification Task have been renamed:

- Bendex viewed is now Bendex/CMS Copy in File
- SDX viewed is now SDX/CMS Copy in File
- Census Records is now Census Records (Federal, State)
- Statement by Medical Professional is now Medical Professional Records
- American Indian Card (I-872) is now Texas Kickapoo ID Card (I-872)